

READ CAREFULLY – Failure to follow these instruction could result in loosing every signature that you spent time collecting.

1) If your printing the packet at home, make sure its assembled correctly. Look at page number on bottom page 1 of 8, 2 of 8, 3 of 8, etc.

2) **ISSUED TO** - The circulator **MUST** enter their name on the first page, upper left corner before any signatures are collected. This person must witness all signatures in this packet. **Do NOT allow anyone to sign a packet until your name is on the top of the form.**

The image shows a form titled "INITIATIVE PETITION" with the following text: "Amendment to the Constitution", "Proposed by Initiative Petition", "To be submitted directly to the electors", "Amendment", "Title: To guarantee the freedom of Ohioans to choose whether to participate in a labor organization as a condition of employment", "SUMMARY", "To add Section 22 to Article I of the Constitution of the State of Ohio", "The proposed amendment would provide that, in Ohio:", followed by two numbered points regarding labor organization membership and dues. Two red circles are drawn around the "Issued to: (name of circulator)" and "County:" fields at the top of the form.

3) **COUNTY** – Enter County name upper right corner, Packet should contain signatures from **ONLY** this county, Start another packet if someone from another county wants to sign. **One county per packet.**

4) **Signature Blocks** – The person signing **MUST** be an Ohio Registered Voter. Their signature, address, should be where they registered to vote. YES, You can register people to vote and they can then sign the packet.. Four items to watch for;

a) If a gross error is made, draw a line thru the entire block, upper left corner to lower right corner. **DO NOT OBLITERATE IT**, just one obvious line. Have person start over again in next block.

b) “Date of Signing” must be in order. Be careful when flipping pages or starting a new day.

c) “Ohio County” – People will accidently put “Ohio”, not a big deal, put a small line thru it and have them put in the county. HINT: Point to that block and have them enter county first. **REMEMBER – One county per packet, do not mix counties in the same packet.**

d) Ward/Precinct. **Leave it blank**, even if they know it (most don’t know it)

(Voters who reside in municipal corporations should fill in the information called for by headings printed below.)

Signature	County	City or Village	Street And Number	Ward Precinct	Month/Day/Year
1. SIGNATURE		Street Address (as on file with Board of Elections)			Date of Signing
		City/Village or Township	Ohio County		Ward/Precinct (optional)
Print First Name	Middle Initial	Print Last Name		Check box if new registration or recent address change <input type="checkbox"/>	
2. SIGNATURE		Street Address (as on file with Board of Elections)			Date of Signing
		City/Village or Township	Ohio County		Ward/Precinct (optional)
Print First Name	Middle Initial	Print Last Name		Check box if new registration or recent address change <input type="checkbox"/>	
3. SIGNATURE		Street Address (as on file with Board of Elections)			Date of Signing
		City/Village or Township	Ohio County		Ward/Precinct (optional)

5) Statement of Circulator.

This is probably the most important page in the packet. A simple mistake on this page can render all the signatures invalid.

The person signing this page is stating they have witnessed all the signatures in this packet.

NO CORRECTIONS, no cross outs, no whiteout, etc. If an error is made, replace the back page with a new one. I always keep a couple spare back pages.

“I ____, declare” >> The name MUST match the name on the front cover.

“signatures of ____electors” >> This is the total number of valid signatures in the packet. Count all valid signature blocks. If a signature block is blank or has been crossed out, it does not count. If a signature page was accidentally skipped . i.e. accidentally skipped page 4 of 8, (common with the packets that are printed on both sides) Cross out the entire page.

Place a big “N/A” in the Employed by section. You are a volunteer circulator.

You must sign, include your address city, state, zip

When you turn in your packets, your Coordinator will do a quick review of your packets checking for errors. The time to fix errors is now, not trying to mail packets back, or losing signatures because of a silly mistake.

STATEMENT OF CIRCULATOR

I, _____, declare under penalty of election falsification that I am the circulator of the foregoing petition paper containing the signatures of _____ electors, that the signatures appended hereto were made and appended in my presence on the date set opposite each respective name, and are the signatures of the persons whose names they purport to be or of attorneys in fact acting pursuant to section 3501.382 of the Revised Code, and that the electors signing this petition did so with knowledge of the contents of same. I am employed to circulate this petition by _____ (Name and address of employer).
(The preceding sentence shall be completed as required by section 3501.38 of the Revised Code *if the circulator is being employed to circulate the petition.*)

I further declare under penalty of election falsification in accordance with section 3501.38 of the Revised Code that I witnessed the affixing of every signature to the foregoing petition paper, that all signers were to the best of my knowledge and belief qualified to sign, and that every signature is to the best of my knowledge and belief the signature of the person whose signature it purports to be or of an attorney in fact acting pursuant to section 3501.382 of the Revised Code.

(Signed) _____

(Address of circulator's permanent residence) _____ (Number and Street)
_____ (City, State and Zip Code)